



MAHARISHI COLLEGE OF NATURAL LAW

SAHEED NAGAR, BHUBANESWAR - 751 007

NAAC Accredited B

E-mail : maharishicollegebbsr@gmail.com, Website : www.maharishicollege.ac.in

Telefax : 0674-2541268

(Principal)

Tel. : 0674-2542216 (O)

Mobile : 9437020962

Ref. No. : 19052311/Est/2025-26/717

Date : 09.05.25

Sub: Issue of Tender Call Notice to select supplier(s) to upgrade IT in frastructure through Supply & Installation of INTERNET FACILITY, in the Computer Laboratory of the college.

Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar, Khurdha Odisha hereby invites proposals from reputed eligible firms located within State of Odisha to upgrade IT infrastructure through Supply & Installation of following items in the computer laboratory of the college.

Sl No	Description of Item	Required Qnty
01	INTERNET FACILITY	FOR 12 COMPUTERS AND 02 PRINTERS,01 TV

The interested firms may download the Tender document from the college website i.e. www.maharishicollege.ac.in and submit their proposal to the Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar, Khurdha as per the terms and conditions mentioned in the Tender document.

B. Singha
Principal 09.05.25
Maharishi College of Natural Law
Bhubaneswar



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Tender Call Notice to select supplier to upgrade IT infrastructure through Supply & Installation of following items in the computer laboratory of the college.

Sl No	Description of Item	Required Qnty
01	INTERNET FACILITY	FOR 12 COMPUTERS AND 02 PRINTERS, 01 TV

Tender No- 19052311/EST/2025-26/717

DATE: 09.05.2025

Issued By:

**Principal, Maharishi College of Natural Law
Saheed Nagar, Bhubaneswar**

B. Singha
Principal 09.05.25 -
Maharishi College of Natural Law
Bhubaneswar



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E-mail : maharishicollegebbsr@gmail.com ANNEXURE : www.maharishicollege.ac.in

(Proposal Submission Check List)

Ref. No.	Sl. No	Description	Submitted(Yes/No) Date
	3	Copy of Certificate of Incorporation/Registration	
	4	Copy of Goods and Services Tax Identification Number	
	5	Copy of PAN	
	7	Copies of IT Returns for the last three financial years	
	8	Technical Proposal Submission Form	
	10	Experience Details	
	11	Self-Declaration for not black listed	
	12	Technical Specifications Compliance Sheet	
	14	Financial Proposal Submission Form	
	15	Certificate of willingness to be submitted by all firms	

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Date :

Ref. No.

SECTION-1- SCHEDULE OF TENDER

Sl No	Particulars	Details
01	Tender Call Notice No	Tender No- 19052311/EST/2025-26/717 DATE: 09.05.2025
02	Date of Issue of Tender	09.05.2025
03	Name of the Tender Issuer (PRINCIPAL):	Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar
04	Scope of Work	Upgrade IT infrastructure through Supply & Installation of INTERNET FACILITY in the Computer Laboratory of the college
05	Method of Selection	Least Cost Selection Method
06	Last date for submission of proposals	29.05.2025
07	Date of Opening of Technical Proposals	Opening Date to be informed through the College website.
08	Date of Opening of Financial Proposals	Opening Date to be informed through the College website.
09	Address /venue for submission/opening of such proposals.	PRINCIPAL, MAHARISHI COLLEGE OF NATURAL LAW, SAHEED NAGAR, BHUBANESWAR-751007 PRINCIPAL (M&WHATSAPP)-9437020962 Website- www.maharishicollegebbsr.ac.in E-mail-maharishicollegebbsr@gmail.com

Note:-

In case of any change in the scheduled date due to any unforeseen event the date may be shifted to the next possible working day or as decided by the Principal.

B. Songha
Principal 09.05.25
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Ref. No.

Date :

Section2: Notice of Invitation

Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar, Khurdha Odisha hereby invites proposals from reputed eligible firms/suppliers/authorized dealers located within State of Odisha to upgrade IT infrastructure through Supply & Installation of INTERNET FACILITY, in the Computer Laboratory of the college.

1. Firm will be selected under "Least Cost Selection" method as per criteria mentioned in the TENDER document.
2. The proposal must be complete in all respect as specified in the TENDER document and must be accompanied with the required financial instruments as specified in the TENDER.
3. Performance security is to be submitted after issuing of LOI to the L1 bidder.
4. The proposals will be opened in the presence of the designated/ authorized representatives of the interested firm. Designated/authorized representatives of the interested firm may attend the meeting with due authorization letter on behalf of their firm.
5. Interested firms may obtain the TENDER document from the official website of the college (www.maharishicollege.ac.in) and submit their proposal in a sealed document as per the instructions mentioned in this TENDER document.
6. The interested firms must accept all technical/ commercial terms & conditions mentioned in the TENDER document.
7. The Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar reserves the right to cancel the TENDER at any point without prior notice.

B. Singha
Principal 09.05.25
Maharishi College of Natural Law
Bhubaneswar



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SECTION 3 : SCOPE OF WORK

Date :

Ref. No. :

1. The Scope of Work must fulfil the requirements of the college like; supply of required number of items within the specific deadline.
2. The supplier must deliver & install the required items at college campus and no further time should be allowed for supply of the required goods without any valid reason and without the approval of the Principal.
3. Once required numbers of items are supplied by the supplier at college campus, the training and demonstration of the items supplied must be given by the supplier.
4. After installation, training and demonstration of the required items are finished; if any issue arises with the item then the Principal of the college should immediately report in writing to the supplier.
5. After all issues are resolved, the supplier will submit the invoice to the college & the college will initiate the payment process within 15 working days of installation of the required items/goods.

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Date :

SECTION-4: INSTRUCTIONS TO INTERESTED FIRMS

1. PRE-QUALIFICATION CRITERIA

The participating firms must produce copies of all the required supportive documents /information as part of their proposal, failing which the same proposal shall be summarily rejected.

Sl. No	Basic Requirement	Specific Requirement	Supporting Documents Required
1	Legal Entity	Firm must be a Company as registered under the provisions of the Indian Companies Act Or A Partnership Firm registered under the Indian Partnership Act Or A Limited Liability Partnership registered under The Limited Liability Partnership Act Or A Sole Proprietorship Firms	Certificate of Incorporation/Registration Partnership deed GST Registration PAN
2	Experience	Interested firms altogether must have supplied goods as mentioned in the TENDER at least once to any of the offices/colleges/universities.	Supply Order copies.
3	Turnover	During last three Financial years i.e. FY 2021-22, 2022-23, 2023-24 the average annual turnover of the interested firm should not be less than 10% of the cost estimated by the college.	Audited balance sheet along with all schedules certified by a practicing Chartered Accountant. Acknowledgement of Income tax returns
8	Blacklist	The Firm should not have been banned/blacklisted/debarred/Suspended by the World Bank/ Central Govt./ State Govt. /Central or State PSU Origination/Central or State Govt. Universities or Colleges.	Self Declaration from the Firm as per the prescribed format mentioned at "FORM T2".

2. VALIDITY OF THE PROPOSAL

- The proposal submitted by the interested firms will remain valid for one year.
- The selected firms must supply and install required number of goods as per the approved rate and within 07 days of receipt of the "Supply Order" from the college.
- Deviation from this may lead to disengagement of the selected firm secured L2 position may be invited to supply the goods as per the terms and conditions of the TENDER.

3. SUBMISSION OF PROPOSALS

- Interested firms are advised to study carefully all instructions, Forms, terms & conditions and other important information mentioned in the TENDER document.
- Each page should be signed with official seal of the authorized person.
- The proposal must be complete in all respect, properly indexed and hard bound.

- A sealed master envelope bearing the name, address, phone number and email id of firm along with the TENDER name & number should contain two separate sealed envelopes i.e.
- 1) Technical Proposal
 - 2) Financial Proposal
- The sealed " Technical Proposal" must contain the required supporting documents as per the sequence mentioned below:

FORM-T1: Technical Proposal Submission Form.

FORM-T2: Self-declaration from the firm confirming not have been banned/blacklisted/debarred/suspended along with:

- Copy of Certificate of Incorporation/ Registration
- Copy of PAN
- Copy of Goods and Services Tax Identification Number(GSTIN)

FORM T 3: Technical Specifications Compliance Sheet

- a) Copies of audited balance sheet and all Schedules certified by the Chartered Accountant
- b) Copies of IT Return for the last three financial year i.e FY 2021-22, 2022-23, 2023-24

FORM F-1: Financial Proposal Submission Form.

- The sealed "Financial Proposal" must contain:
- The prices and other information having a bearing on the price shall be written both in figures and words in the prescribed form.
- No alternation/modification/overwriting/corrections in the format shall be accepted.
- The sealed proposal must be delivered at the specified address as per the "Schedule of TENDER" through Speed Post / Registered Post / Courier only. The Principal shall not be responsible for postal delay or delay due to any unforeseen situation. Submission of proposal through any other mode will not be accepted.

5. OPENING OF PROPOSALS

- The Sealed envelope containing the proposal will be opened by the Principal in presence of the firm/their representative at the location.
- Only one representative with proper authorization letter from the participating firm will be allowed to attend the tender opening meeting.

6. DISQUALIFICATION/REJECTION OF PROPOSAL

The proposal is liable to be disqualified in the following cases as listed below:

- Proposals not conforming to the eligibility criteria and not submitting the required documents as mentioned in the TENDER".
- Submission of forged documents.
- Proposal not submitted in accordance with the procedure and formats as prescribed in the TENDER.
- Proposal received in incomplete form.
- Proposal received after due date and time.
- Proposal which is not accompanied by all the required documents/information.
- Firm trying to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the bid process.
- Price quoting in any irrelevant papers, documents, presentation etc except "Financial Proposal".
- If in case of a firm or any person acting on its behalf indulges in corrupt/fraudulent practices.
- Any other condition/ situation which holds the paramount interest of the PRINCIPAL during the overall selection process.
- The Principal reserves the right to annul any/all of the proposals received, at any point of time with/without assigning any reason thereof.

7. EVALUATION OF PROPOSALS

A two stage process will be adopted as explained below for valuation of the proposals:

A) Technical Evaluation

- Technical evaluation of the proposals will be done to determine whether the proposal complies with the prescribed eligibility conditions and the requisite documents/ information/ financial instruments have been properly furnished by the firm.
- * Technical compliance as submitted along with the proposal will be done to determine whether the Brand & model, proposed by the interested firm consists of all required minimum specifications as mentioned at "Form T 5" of the TENDER document.

B. Financial Evaluation

The financial proposals of the technically qualified firms only shall be opened at this stage in the presence of the technically qualified firm/ their authorized representative on the scheduled date and time as mentioned in the TENDER document.

"Least Cost Selection Method" will be followed.

The firm, who submits the lowest financial price proposal shall be declared as the "L1" bidder and shall be communicated for further process leading to issue of "Supply Order".

8. AWARD OF CONTRACT

- The L1 bidder will be notified by the PRINCIPAL in writing by issuing a "Letter of Intent" and will be asked to acknowledge the "Letter of Intent (Lo I)" and to submit the "Performance Security" within 07 days of issuance of the Lo I".
- The "Performance Security" is unconditional and irrevocable.
- Performance Security amount is mentioned at slno.6 of "Section 4" and the Performance Security must remain valid till warranty period of the goods.
- After receiving the acknowledgement of Lo I along with the "Performance Security", the PRINCIPAL will issue the "Supply Order to the selected firm", for their requirement as specified in the TENDER document.
- After issue of "Lo I" or after receipt of the acknowledged "Lo I", if due to any reason(s) the L1 bidder withdraws its willingness to supply the required goods then the EMD/Performance Security deposited by the same firm will be forfeited by the PRINCIPAL and the firm securing the L2 position in the financial bid will be awarded with contract, after submission of the required Performance Security amount & EMD.
- Once the Supply Order is issued by the college, the concerned firm must supply and install the required number of items within 07 days from the date of issue of the supply order. No further time will be allowed without any valid reason and without prior approval of the same from the Principal.

B. Singha
Principal 09.05.25
Maharishi College of Natural Law
Rhubaneswar

9. GENERAL TERMS & CONDITIONS

- Conflict of Interest Exists in the Event of:
- Firms who have a business or family relation with the PRINCIPAL, directly or indirectly. Practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The interested firms are to be careful so as not to give rise to a situation where there will be any conflict of interest with the PRINCIPAL as this would amount to their disqualification and breach of contract.

Disclosure:

- Firm has an obligation to disclose any actual or potential conflict of interest. Failure to do so will lead to disqualification of the bidder or termination of its contract.
- Firm must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the firm, including but not limited to appointment of any officer such as a receiver in relation to the firm's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- Firm must disclose if they have been convicted of, or are the subject of any proceedings relating to:
- A criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct.
- Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract.
- Failure to fulfil any obligations in any jurisdiction relating to the payment of taxes or social security contributions.
- Anti-Corruption Measure:
- Any effort by firm(s) to influence the PRINCIPAL in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- A recommendation for award of contract shall be rejected if it is determined that the recommended firm has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the PRINCIPAL shall reject the proposal and disqualify it from participating in any related TENDER process.

Force Majeure:

- "Force Majeure" means an event beyond the control of the selected firm and not involving the selected firm's fault or negligence and not foreseeable. Such events may include wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restrictions imposed by the Government or other bodies, which are beyond the control of the selected firm, which prevents or delays the execution of the order by the selected firm. If a Force Majeure situation arises, the selected firm shall promptly notify PRINCIPAL in writing of such condition, the cause thereof and the change that is necessitated due to that prevailing condition. Until and unless otherwise directed by the PRINCIPAL in writing, the selected firm shall continue to perform its obligations as per the TENDER terms & conditions as far as possible and shall seek all reasonable alternative means for delivering performance not prevented by the Force Majeure event.

B. Sengha
Principal

69.05.23-
Maharaja College of Natural Law
Bhubaneswar

- The selected firms shall in form the PRINCIPAL in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, PRINCIPAL reserves the right to cancel the contract without any obligation to compensate the selected firm in any manner for what so ever reason.
- The PRINCIPAL and the selected firm shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract.

Governing Laws:

- Any unjustified and unacceptable delay in delivery shall render the selected firm liable for liquidated damages and there after the PRINCIPAL holds the option for cancellation of the contract for pending activities and completes the same through any other firm(s) who participated in the TENDER process by awarding the same contract to L 2 bidder in the financial bid.
- In such case of premature cancellation of the contract, the principal reserves the right to withhold the Performance Security.
- The rights and obligations of the PRINCIPAL and the selected firm under this contract will be governed by the prevailing laws of Government of India and Government of Odisha only.
- All legal disputes are subject to the jurisdiction of the District Court, Khurdha

B. Singh 09.05.23
Principal
Maharishi College of Natural Law
Bhubaneswar

SPECIFICATION OF INTERNET SETUP

NETWORKING/ETHERNET SWITCH	16 PORT GIGABIT SWITCH
NETWORKING CABLE	CAT-6
CONNECTOR	RJ-45
CABLE LYING	WITH PVC PIPE
BOX	IO BOX
SETUP	RJ45 CAT6E LAN I/O Network Keystone Jack + Gang Box + Dual Port Face Plate

B. Singha
Principal 09.05.25
Maharishi College of Natural Law
Bhubaneswar

SECTION-5
FORM-T1:
TECHNICAL PROPOSAL SUBMISSION FORM

To,
The Principal,
Maharishi College of Natural Law
Saheed Nagar, Bhubaneswar-751007

Sub: **Submission of Technical Proposal to select supplier for “upgrade IT infrastructure through Supply & Installation of INTERNET FACILITY, in the Computer Laboratory” at the college.**

REF: Tender No- 19052311/EST/2025-26/717 DATE: 09.05.2025

Dear Sir,

I, the undersigned, offer to participate in the selection process to select supplier for “Upgrade IT infrastructure through Supply & Installation of INTERNET FACILITY, in the Computer Laboratory” at the college, in accordance with your "TENDER No-19052311/EST/2024-25/479DATE: 10.03.2025" I am here by submitting Technical Proposal and Financial Proposal sealed in separate envelopes. I, hereby declare that all the information and statements made in the Technical & Financial Proposals are true and correct. I accept that any misinterpretation contained in it may lead to disqualification of my proposal.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the TENDER document. In case any provision of this TENDER are found violated, then your College shall without prejudice to any other right or remedy be at liberty to reject our proposal.

Yours faithfully,

Authorized Signatory of the firm with Date and seal

**FORM T2:
SELF DECLARATION FOR NOT BLACK LISTED**

To,
The Principal,
Maharishi College of Natural Law
Saheed Nagar, Bhubaneswar-751007

Sub: Self declaration for not blacklisted.

REF: Tender No- 19052311/EST/2025-26/717 DATE: 09.05.2025

Sir,
I/We hereby confirm that our firm has not been Banned/
blacklisted/debarred/suspended by the World Bank/Central Govt. /State Govt./Central or
State PSU Origination/Central or State Govt. Universities or Colleges.

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORMT3:
Minimum Required Specifications Compliance Sheet

Interested firm(s) must confirm that, the make and model they are proposing to supply& install is satisfying the below mentioned minimum required technical specifications.

Deviations (if any) from the below mentioned minimum required technical specifications, must be clearly indicated by the interested firm(s) to “upgrade IT infrastructure through Supply & Installation of INTERNET FACILITY, in the Computer Laboratory “at the college

SI No	Items	Minimum Required Specification	Make	Model	Compliance Yes/No	Deviations	Data Sheet
01	INTERNET FACILITY	Specification Mentioned in Page No-12					Bidders Must submit OEM Data Sheet

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

FORM F 1:
FINANCIAL PROPOSAL SUBMISSION FORM

TO

**The Principal,
Maharishi College of Natural Law
Saheed Nagar, Bhubaneswar-751007**

Sub: Submission of Financial Proposal to select supplier for to “upgrade IT infrastructure through Supply & Installation of INTERNET FACILITY in the Computer Laboratory “at the college

REF: Tender No- 19052311/EST/2025-26/717 DATE: 09.05.2025.

Dear Madam/Sir,

I, the undersigned, hereby submitting the Financial Proposal to select supplier for “upgrade IT infrastructure through Supply & Installation of INTERNET FACILITY in the Computer Laboratory “at the college in accordance of Tender No-19052311/EST/2025-26/717 DATE: 09.05.2025.

I, hereby declare that all the financial figures mentioned the Financial Proposal is true and correct. I also accept that any misrepresentation of financial facts and figures may lead to disqualification of my proposal.

SlNo	Name of the item	Specification	Make	Model	Number of item	Value Excluding GST per Item	Value Including GST per Item	Total Value	Remarks
01	Supply & Installation of INTERNET FACILITY,	Specification Mentioned in Tender Document			01Nos				

The Above mentioned total value includes all necessary accessories like; cables, wires, etc, which are instrumental for installation & transportation

Yours faithfully'

Authorized Signatory of the firm with Date and Seal

SECTION6
(Standard Supply Order of the college)

To,

The (Name of the selected firm),
Address of the selected firm

Sub: "Upgrade IT infra structure through Supply & Installation of INTERNET FACILITY
"at the college in accordance of Tender No- 19052311/EST/2025-26/717 DATE:
09.05.2025

Sir/Madam,

The following items may be supplied to our college & installed within 07days with
reference to Tender No- 19052311/EST/2025-26/717 DATE: 09.05.2025

SI No	Name of the item	Specification	Make	Model	Number of item	Value Excluding GST per Item	Value Including GST per Item	Total Value	Remarks
01	Supply & Installation of INTERNET FACILITY,	Specification Mentioned in Tender Document			01Nos				

Yours Sincerely

Principal

SECTION 7
(Certificate of willingness to be submitted by all firms)

To

**The Principal
Maharishi College of Natural Law
Saheed Nagar, Bhubaneswar-751007**

Sub: Submission of Willingness certificate for "Upgrade IT infrastructure through Supply & Installation of INTERNET FACILITY in the Computer Laboratory "at the college in accordance of Tender No- 19052311/EST/2025-26/717 DATE: 09.05.2025

Sir,

I am to inform you that my firm (name of the firm with address) is ready to "Upgrade IT infrastructure through Supply & Installation of INTERNET FACILITY in the Computer Laboratory "at the college in accordance of Tender No- 19052311/EST/2025-26/717 DATE: 09.05.2025. Within 07 days of receipt of work order from the colleges throughout Odisha, Selected under COLLEGE, if my firm is elected as L1, bidder during selection of tender.

Yours faithfully,

Authorized Signatory of the firm with Date and Seal