



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	Maharishi College of Natural Law, Bhubaneswar
• Name of the Head of the institution	Dr Adwaita Prasad Samal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	91674542216
• Mobile No:	9437020962
• Registered e-mail	maharishicollegebbsr@gmail.com
• Alternate e-mail	iqacmcnl15@gmail.com
• Address	SAHEED NAGAR, BHUBANESWAR
• City/Town	BHUBANESWAR
• State/UT	ODISHA
• Pin Code	751007
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **UTKAL UNIVERSITY**
- Name of the IQAC Coordinator **DR ASHOK KU DASH**
- Phone No. **9439242244**
- Alternate phone No. **9437033054**
- Mobile **9437033054**
- IQAC e-mail address **iqacmcnl15@gmail.com**
- Alternate e-mail address **maharishicollegebbsr@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://www.maharishicollege.ac.in/Attachment/AQAR19-20ACCEPTED.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.maharishicollege.ac.in/Attachment/ACADEMICCALENDARFORTH EYEAR2020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.04	2015	15/02/2015	15/02/2020

6. Date of Establishment of IQAC

06/05/2014

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	IDP	WORLD BANK	2018 (5 YEARS)	5,00,00,000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

FEEDBACK from student, teachers and parents * Academic Audit * Exit Survey

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Preparation of Academic Calendar and update it on college website	Achieved
2. Preparation of lesson plan and progress report by the faculties	Partially Achieved
3. Special emphasis on CBCS syllabus and its implementation as per university guidelines.	Achieved
4. Conduct of unit tests as per STATE MODEL CBCS syllabus	Achieved
5. Database of the student's progress in the unit tests	Achieved
6. Capacity building of the teachers for their academic excellence by encouraging them to pursue research, attend seminars, workshops, publication of research articles and books.	Partially achieved

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	05/10/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr Adwaita Prasad Samal
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• if yes, whether it is uploaded in the Institutional website Web link:	http://www.maharishicollege.ac.in/Attachment/ACADEMICCALENDARFORTHEYEAR2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.04	2015	15/02/2015	15/02/2020
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• Upload latest notification of formation of IQAC	View File				
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website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>GOVERNING BODY</td> <td>05/10/2023</td> </tr> </tbody> </table>		Name	Date of meeting(s)	GOVERNING BODY	05/10/2023
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<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>01/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020	01/02/2022
Year	Date of Submission				
2020	01/02/2022				
15. Multidisciplinary / interdisciplinary					
<p>The state model syllabus implemented from 2019 provides for the provision of introducing Environmental Science, Quantitative Aptitude and Communicative English for all the streams in UG level of teaching.</p>					
16. Academic bank of credits (ABC):					
NIL					
17. Skill development:					
nil					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
NIL					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
<p>The State Model CBCS syllabus followed by the institution is based on proper OBE which is uploaded in the college website.</p>					
20. Distance education/online education:					
nil					
Extended Profile					
1. Programme					
1.1	15				

Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	View File	
2.Student		
2.1 Number of students during the year		1138
File Description		Documents
Data Template	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		414
File Description		Documents
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		374
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		66
File Description		Documents
Data Template	View File	
3.2 Number of Sanctioned posts during the year		71

File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	27
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3404007
4.3 Total number of computers on campus for academic purposes	20
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. From the design, planning and implementation there's a methodical approach in the effective completion of the curriculum. The institution follows a principle of delivering value-based quality education to its students in order to promote human values and ethical practices. Hence the institution has a well-planned mechanism for curriculum delivery with proper documentation of the same. The college is affiliated to Utkal University, Bhubaneswar, and has adopted State Model Syllabus. Every individual teacher of the institute prepares lesson plan and accordingly classroom delivery of lessons is done. The progress is maintained both by the individual teacher as well as the departmental register. Academic audit is conducted to evaluate the progress of the academic activities as per the syllabus by the members of the IQAC. Besides, Academic Bursar and Principal/Head of the institution supervises periodically the progress of the academic activities in every department. In addition to this unit tests are conducted on regular basis in various departments. Every department organizes departmental seminars from time to time for the academic development of the students and to foster analytical learning skills.</p>	

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.maharishicollege.ac.in/Attachment/ACADEMICCALENDARFORTHEYEAR2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college conducts internal examination as per the university guidelines. We also conduct unit tests after completion of each unit. The college follows the examination guidelines issued by the affiliated university, ie. Utkal University. All the information related to examination like form fillup notice, declaration of results, time table for examination is uploaded in the college website.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.maharishicollege.ac.in/Form/TenderMaster.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
03	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
00	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SL.NO.

PAPER NAME

SUBJECT

ISSUE ADDRESSED

1.

CORE 2 BASIC DEVELOPMENTAL PROCESS , UNIT 4

PSYCHOLOGY

GENDER

2.

CORE 6 SOCIAL PSYCHOLOGY

PSYCHOLOGY

HUMAN BEHAVIOUR

3.

CORE 1 HISTORY OF INDIA 1, UNIT 4, CHAPTER 2

HISTORY

GENDER

4.

CORE 3 HISTORY OF INDIA 2, UNIT 1, CHAPTER 3

HISTORY

GENDER

5

GENERIC ELECTIVE HISTORY, UNIT 3

HISTORY

GENDER

6.

CORE 14, APPLIED ETHICS, UNIT 4

PHILOSOPHY

PROFESSIONAL ETHICS

7.

CORE 4, CHAPTER 3, FEMINIST PERSPECTIVES IN GOVERNANCE

BA IN POLITICAL SCIENCE

GENDER

8.

DSE 1 (BA POL. SC) WOMEN, POWER AND POLITICS

BA IN POLITICAL SCIENCE

GENDER

9.

DSE 2(BA POL.SC) UNIT 2 WOMEN'S MOVEMENT, ENVIRONMENTAL MOVEMENTS

BA IN POLITICAL SCIENCE

GENDER

10

GE PAPER POL.SC FEMINISM THEORY AND PRACTICE

POLITICAL SCIENCE

GENDER

11.

AECC 1 (ABILITY ENHANCEMENT COURSE) EVS: ENVIRONMENTAL STUDIES

BA, B.SC, B.COM

ENVIRONMENT

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.maharishicollege.ac.in/Attachment/StudentsSatisfactionSurvey20-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

448

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

344

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every department organises doubt clearing classes for the students who seeks more guidance and attention to understand the lesson. Similarly, a student with higher understanding level are encouraged for peer learning as well as to initiate the discussion on a particular topic in the doubt clearing class. Teacher concerned takes initiatives in this direction . Departments also organise remedial classes for students during with free time who are indentified as slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1131	66

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The mentoring system of Maharishi College of Natural Law ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. Although there was no established mentoring system , yet the faculties of the departments mentored the students for pursuing higher education and for career development. Teachers as Mentor coordinate with the

parents regarding the progress of the students. This system was meant to enhance the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. This fosters individual recognition and encouragement, psychosocial support at the time of need. Students get an exposure to diverse academic and professional perspectives, and experiences in various fields. The mentors lay the foundation for the students to reach greater heights in their professional lives thereby contributing to lasting student-teacher relationship.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabled tools, including online resources for effective teaching and learning process. The faculty use ICT-enabled classrooms with LCD projectors, Wi-Fi connectivity, software, PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning. The faculty uses different methods of teaching based on the need of the learners and the subject taught. The institution is also using the IT enabled learning tools such as PPT, Video clippings, animations, video demonstrations from online sources apart from providing reading materials and lab manuals through emails and other methods for effective teaching-learning process. The students and faculty make use of email, group mails, and social networking tools for instantaneous communication and information dissemination.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)	
2.3.3.1 - Number of mentors	
66	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
66	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
29	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows university norms on CIE. Internal evaluation is mandatory and is a part of requirement from university. The college ensures that there is a transparent method of assessment. This is maintained uniformly throughout the college across all the streams. There is a detailed Course Handout or a Semester planner that is prepared by the respective subject teacher for the papers that will be handled by her/ him. The students are informed in advance about these assignments, assessments, weightage of each of these. This helps them to prepare for the same. The departments have regular unit tests and assignments to enhance the learning outcome. The teachers participate in orientation and refresher course conducted by the government and the universities to make themselves familiar with the new CBCS curriculum. Remedial and doubt clear classes are conducted for the relatively weaker students. Feedbacks are regularly obtained from students, parents, alumni and stakeholders for the overall improvement in the academics, culture, administration and infrastructure. The college ensures transparency, frequency and variety in this way.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After every internal assessment, students are appraised about the loopholes found in their scripts within 15 days of the completion of examination by their respective departments. The mentors of the students discuss about the areas of improvement based on their performance in the examination that gives the students an opportunity to enhance their performance in end semester examination. If a student fails to appear the exam due to an acceptable reason like hospitalisation, participation in state or national level sporting events, NCC camp etc then examination is conducted for those students on a scheduled date as per the notice issued by the examination section.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcome is displayed on the college website. The link of the document is given below.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.maharishicollege.ac.in/Attachment/PROGRAMOUTCOME20-21.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

322

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.maharishicollege.ac.in/Attachment/StudentsSatisfactionSurvey20-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

52

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
nil	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
05	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
Various extension activities were carried out during the session to sensitise students on multiple issues. Considering the COVID 19 situation, the awareness programmes were conducted online.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year	

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

33

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

33

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructural facilities for teaching and learning. It has seminar-cum-classroom for each undergraduate departments with core subjects. All the science departments have been provided to all the science departments. Each department has been provided with computers for the students and teachers. In addition to this, a smart classroom has been provided for advanced learning. All the departments have access to the smart classroom for the purpose of conducting seminars and workshops of their respective departments. The non-functional language lab is currently utilised for conducting seminars, workshops and important meetings of the college as it is equipped with modern equipment. Rooms for classes are scheduled for optimal utilization of the available physical infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has dramatic society which conducts different competitions like music, one-act play and organises annual functions where students are given opportunity to exhibit their skills indifferent cultural activities like dance and music. Students are awarded with prizes and certificates in the Annual Day function of the dramatic society. The office bearers of the dramatic societies like Secretary, Asst. Secretary are elected by the students as per the rules and regulations formulated by the college and these enumerated in detail in the college calendar.

Athletic Society has been formed in the college to conduct annual athletic meet and to provide facilities to the students in different games as well as to conduct different activities relating to physical education of the students. The society is guided by a physical education teacher and one vice-president to be nominated by the principal from amongst the members of the teaching staff. Besides, Secretary and Asst. Secretary of the society are elected from the students through election as per the rules and regulations formulated by the college and these

enumerated in the college calendar.

College organises a cultural week every year in the month of January or February depending upon the availability of time and situation in which different student bodies of the college organise their respective annual day function besides athletic meet.

However, due to Covid 19 situation that followed series of lockdowns and shutdowns college could not hold election or organise any cultural event in this assessment year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

100000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library uses 'Digitalised Library automationSmart Library' with a version 11.0 as a part of ILMS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

05

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Principal chamber, Office-room,UGC room and library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

18

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in

A. ? 50MBPS

the Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
1,00,000	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>All the infrastructure facilities such as classrooms, laboratories, library, common amenities like girls' common room, indoor and outdoor game facilities etc. are utilized optimally. Library caters to the academic and cocurricular needs of the students and staff. Annual Stock taking of Library books is conducted. The maintenance of laboratories is done by the Laboratory Assistant under the supervision of the HOD. They are required to maintain an inventory of the equipment and carry out Annual Stock checking and withdrawal/Scrap. Repairs and maintenance are handled as per the common policy of the college. General Maintenance: The office maintains register(s) to record the complaints related to AC, furniture, fixtures, plumbing, electrical work etc. Depending upon the nature of the complaints, the majority of them are resolved by the inhouse staff. If</p>	

required, the experts from outside agencies are called. Annual Maintenance Contracts are signed for AC, Water Purification and Coolers. Annual Budget is prepared by the Budget Committee and is approved by the Governing Body. The principal forms different committees to look after the utilisation of allotted funds earmarked for physical, academic and support facilities. The budget committee strictly adheres to the financial regulations of the state government of Odisha.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.maharishicollege.ac.in/Form/RulesRegulation.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

168

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

168

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees. They actively participate in committee meetings but as per COVID guidelines issued by government during the session, physical presence of students was restricted in the campus. Hence, the student representatives could not be selected during the session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college aims to create a top class alumni network that maintains a symbiotic relationship between the alma mater and its alumni To facilitate constant interactions with the alumni,

maintain support mechanisms for the alumni network and create a healthy and sustainable relationship with the alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college strictly adheres to its vision and mission as mentioned in the document attached. Proper teaching method is adopted for the purpose of spreading knowledge amongst the students for their holistic growth. Sensitisation programmes addressing different issues like social, health are organised for the students for their overall moral and ethical growth. The institution strictly follows gender equality and inclusive education in order to boost a sense of self-respect among the students. Skill development programmes are organised with a view to acquaint the students in various skills for their future job prospects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

v E Governance is implemented in the institution in the following

forms:

1. The plan of action of IQAC is updated online.
2. The course outcome and academic calendar is also updated in the website.
3. CAPA is used for financial management.
4. State government portal for HRMS

E-Despatch portal of state government is used for sending and receiving letters and government orders of HEIs.

Administration: E-Despatch portal of state government is used for sending and receiving letters and government orders of HEIs.

Finance and Accounts: The college uses CAPA (College Accounting Procedure Automation) for its financial management.

Student Admission and Support: The students admission process is entirely managed through SAMS (Students Academic Management System). All the support related to admission, payment of admission fees, transfer and scholarship is done through SAMS for an error free and transparent procedure. In addition to it, the details regarding admission, scholarship etc are also updated in the college website. <https://samsodisha.gov.in/Degreeweb.aspx>

Examination: Examination, updation of marks and publication of result is done by the Utkal University online portal for examination and results. <https://uems.in/>

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Planning

Efficient Teaching Erudition procedure:

- Academic planning and preparation of Academic Calendar
- Preparation of teaching plan as per university guidelines.
- Preparation of Lesson Plan based on academic calendar.
- Conduct training based on current demand analysis
- Constant assessment to measure outcomes
- Use of e- learning resources
- Provide mentoring.
- Follow a transparent feedback system

Effective Leadership and Participative management:

- Decentralization of the academic, administration and student related authorities & responsibilities
- Portfolio assignments

Constant Internal Quality Assurance System:

All the departments, with the teaching and non-teaching faculty carry out the activities as per the Processes and forms.

- Customer satisfaction by collecting feedbacks from students, parents, alumni and industry and actions are taken to ensure that the college satisfies all its stakeholders.
- Academic Audit to ensure strict adherence to common minimum standard regulations of state government.
- Framing of Quality Policy

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The appointment and service rules of the insitution is based on Odisha service code and the Odisha service manual. Accordingly the administration and functioning of the institutionis regulated.

File Description	Documents
Paste link for additional information	https://rotiodisha.nic.in/files/TRAININGhttps://www.gaodisha.gov.in/sites/default/files/guidelines/Odisha%20Service%20Manual.pdf%20MATERIAL/STUDY%20MATERIALS/ODISHA%20SERVICE%20CODE.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A staff welfare fund is there for providing financial support to staff in case of accident, critical illness etc. As per government provision there is a GIS (General Insurance Scheme) to support the families of the employees in case of death during service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

154

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has the provision of CCR (Confidential Character Roll) which is maintained by the principal. The Performance Appraisal Report is filled by the employees in the HRMS portal. The format that is prescribed by the government of Odisha is herein attached.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial accounts of the college is audited by the accounts bursar and associate accounts bursar in the internal sphere. External audit is done by local fund audit assigned by the government of Odisha.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This college is a govt. aided institution. Therefore, a substantial part of our financial needs is met with the finances made available by the higher education department of Odisha. The college is registered under the 2 (f) and 12(B) sections of the UGC ACT 1956. During the current academic session, the college also received funds from world bank under IDP (Infrastructural Development Programme).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College has institutionalized the following two quality initiatives of IQAC:

1. Online Student Feedback System and 2) Display and Discussion of the Answer Scripts of Mid-Semester Examination

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. PARENTS TEACHERS MEETING CONDUCTED AS PER THE GOVT GUIDELINES EXCEPT THIS SESSION DUE TO COVID PROTOCOL.

2. FEEDBACK COLLECTED FROM STUDENTS

3. ACADEMIC AUDIT CONDUCTED BY IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.maharishicollege.ac.in/Form/NIR_FMCNL2021.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution promotes gender sensitization through co-curricular activities like workshops, seminars, guest lectures etc. The institution organizes 'Self-defense training' for the girl students every year which under the guidelines of the govt of Odisha. The institution provides safety and security facilities for the staffs and students, such as CCTV Surveillance throughout the campus and security arrangement. Students wear ID cards at all times and outsiders are checked by security staff. There are separate washroom facilities for girls and boys. Washrooms are provided with sanitary napkin vending and disposal machine for the safe and hygienic disposal of sanitary napkins. Separate girls and boys common room facilities is available with recreational facilities. Due to Covid situation activities like seminar and workshop could not be conducted in the present academic session.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for

B. Any 3 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>The solid waste that includes both degradable and nonbiodegradable are disposed through garbage bin placed at different points of the institution which are collected by the municipality, garbage disposal system that separates wet and dry wastes for the recycling process. Solid waste is segregated at source and collected by Safai Karmachari to dispose off properly to the dumping yards of Municipal Corporation, Bhubaneswar. College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp, email etc. Chemicals used in the laboratory of the Chemistry department are harmless and are disposed in a proper manner. Campus is free from any kind of radioactive waste.NB: This session didn't have laboratory sessions due to COVID 19 protocol.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly,	A. Any 4 or all of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

University provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. Institute has college rules for students which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution celebrates constitution day every year to educate and sensitize the students and employees of the college the value and importance of the constitution. Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates various national and international commemorative days like International Yoga Day, Kargil Divas etc but this session it was not done in strict adherence to COVID protocol.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Adopting Digital mode of teaching: During COVID 19 pandemic situation, the teachers of the institution switched to online mode of teaching to cater to the academic needs of the students. Besides regular teaching, the teachers took the doubt clearing classes on online mode via various platforms like Google Meet, Zoom etc. Assignments were also given to students through email or whatsapp. Study materials were also provided to the students online. Different examinations were also conducted online as per the guidelines of the university.

2. Awareness programs through webinars: Institution organised a number of webinars to sensitise students on various issues concerning health, stress related problems and their prevention. Webinars were also conducted on social-cultural issues.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution not extends its share for spreading the education

as a part of social obligation it also actively participates in various different socio-cultural welfare events. The Units like RED CROSS and NCC actively involves in various activities as mentioned. For instance they have volunteered in distributing food packets during the period of lockdown and aftermath of cyclone. The volunteers are also trained for helping the accident victims in a road accident. they are also trained for disaster management and to help the victims of the snakebite.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action:

1. To conduct inhouse programmes on various issues related to skill development and social awareness to enhance the outlook of the students.
2. To conduct academic audit to check proper implementation of blended learning as per the guidelines of department higher education.
3. To encourage the conduct of academic and sensitisation programmes through seminars/webinars by different cells of the institutions like Antiragging, Equal Opportunity Cell and Sexual Harrassment Redressal Cell.
4. To encourage the conduct of social awareness programmes on various issues by Equal Opportunity Cell.
5. To encourage the conduct of various cultural and various academic activities through competitions and participation of the students.