



# MAHARISHI COLLEGE OF NATURAL LAW

SAHEED NAGAR, BHUBANESWAR - 751 007

**NAAC Accredited B**

E-mail : maharishicollegebbsr@gmail.com, Website : www.maharishicollege.ac.in

Telefax : 0674-2541268

(Principal)

Mobile : 9437020962

Ref. No. : 19052311/Est -865/191/454/2025-26

Date : 30/04/2026

**Tender No- 19052311/EST-865/191/454/2025-26/ DATE: 30/04/2026**

**Issued By:**

**Principal, Maharishi College of Natural Law,  
Saheed Nagar, Bhubaneswar**

**Sub: Issue of Tender Call Notice to select supplier(s) to upgrade IT infrastructure through Supply & Installation of All-in-One Desktop Computer in the college.**

**Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar, Khordha, Odisha hereby invites proposals from reputed eligible firms located within State of Odisha to upgrade IT infrastructure through Supply & Installation of following items to upgrade the IT Infrastructure of the college.**

Sl No	Description of Item	Required Qty	Total tender Cost
01	ALL IN ONE DESKTOP COMPUTER	08 Nos	5,20,000/-

**The interested firms may download the Tender document from the college website i.e. [www.maharishicollege.ac.in](http://www.maharishicollege.ac.in) and submit their proposal to the Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar, Khordha as per the terms and conditions mentioned in the Tender document.**

*B. Singha*  
Principal 30/04/26  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar



# MAHARISHI COLLEGE OF NATURAL LAW

SAHEED NAGAR, BHUBANESWAR - 751 007

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## SECTION-1- SCHEDULE OF TENDER

Ref. No. :	Sl. No	Particulars	Details	Date
	01	Tender Call Notice No	Tender No- 19052311/EST-865/191/2025-26/ DATE: 30/04/2026	
	02	Date of Issue of Tender	30.04.2026	
	03	Name of the Tender Issuer (PRINCIPAL):	Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar	
	04	Scope of Work	Upgrade IT infrastructure through Supply & Installation of All-in- one Desktop Computers	
	05	Method of Selection	Least Cost Selection Method	
	06	Dead line for submission of pre-proposal query	05.05.2026	
	07	Pre Proposal Meeting	06.05.2026 at 3pm through Google meet Link will be notified in the college website	
	08	Issue of Pre Proposal Clarification if any	07.05.2026	
	09	Last date for submission of proposals	3 pm, 20.05.2026	
	10	Date of Opening of Technical Proposals	Opening Date will be notified In the College website	
	11	Date of Opening of Financial Proposals	Opening Date will be notified In the College website	
	12	Earnest Money Deposit (EMD) Refundable for unsuccessful firms	Rs 10,400/- (Rupees Ten Thousand Four Hundred)	
	13	Tender Fee	Rs 500/- (Five Hundred)	
	13	Address /venue for submission/opening of such proposals.	PRINCIPAL, MAHARISHI COLLEGE OF NATURAL LAW, SAHEED NAGAR, BHUBANESWAR-751007 PRINCIPAL (M&WHATSAPP)-9437020962 Website-www.maharishicollegebbsr.ac.in E-mail-maharishicollegebbsr@gmail.com	

Note: -

In case of any change in the scheduled date due to any unforeseen event the date may be shifted to the next possible working day or as decided by the Principal.

*B. Singha*  
Principal 30/04/26  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar



**Section 2:  
Notice of Invitation**

Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar, Khordha, Odisha hereby invites proposals from reputed eligible firms/suppliers/authorized dealers located within State of Odisha to upgrade IT infrastructure through Supply & Installation of All-in-One Desktop Computers in the college premises.

1. Firm will be selected under "Least Cost Selection" method as per criteria mentioned in the TENDER document.
2. The proposal must be complete in all respect as specified in the TENDER document and must be accompanied with the required financial instruments as specified in the TENDER.
3. A Tender Fee (Non-Refundable) of Rs 500/- (Five Hundred Only) in the shape of a demand draft in favour of Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar. Payable at STATE BANK OF INDIA, SAHEED NAGAR, BHUBANESWAR (IFSC-SBIN0005158) must be deposited along with the technical bid.
4. EMD should be submitted in the form of a Demand Draft in Favour of Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar. Payable at STATE BANK OF INDIA, SAHEED NAGAR, BHUBANESWAR (IFSC-SBIN0005158) must be deposited along with the technical bid.
5. The proposals will be opened in the presence of the designated/ authorized representatives of the interested firm. Designated/authorized representatives of the interested firm may attend the meeting with due authorization letter on behalf of their firm.
6. Interested firms may obtain the TENDER document from the official website of the college ([www.maharishicollege.ac.in](http://www.maharishicollege.ac.in)) and submit their proposal in a sealed document as per the instructions mentioned in this TENDER document.
7. The interested firms must accept all technical/ commercial terms & conditions mentioned in the TENDER document.
8. The Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar reserves the right to cancel the TENDER at any point without prior notice.

*B. Singha*  
Principal 30/04/26  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar



### SECTION 3 :

#### SCOPE OF WORK

1. The Scope of Work must fulfil the requirements of the college like; supply of required number of items within the specific deadline.
2. The supplier must deliver & install the required items at college campus and no further time should be allowed for supply of the required goods without any valid reason and without the approval of the principal.
3. Once required numbers of items are supplied by the supplier at college campus, the training and demonstration of the items supplied must be given by the supplier.
4. If any issue arises with the item after installation, training and demonstration of the required items are finished; if any issue arises with the item, then the Principal of the college should immediately report in writing to the supplier.
5. After all issues are resolved, the supplier will submit the invoice to the college & the college will initiate the payment process within 15 working days of installation of the required items/goods.

*B. Songha*  
Principal 30/04/26  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar



**SECTION-4:**

**INSTRUCTIONS TO INTERESTED FIRMS**

**Pre-Qualification Criteria**

The participating firms must produce copies of all the required supportive documents/information as part of their proposal, failing which the same proposal shall be summarily rejected.

Sl. No	Basic Requirement	Specific Requirement	Supporting Documents Required
01	Legal Entity	Firm must be a Company, Partnership Firm, Limited Liability Partnership, or a Sole Proprietorship Firm registered under the relevant Indian Act.	Certificate of Incorporation/Registration, Partnership deed (if applicable), GST Registration, PAN.
02	Experience	Interested firms must have supplied goods as mentioned in the TENDER DOCUMENT at least once to any of the offices/colleges/universities.	Supply Order copies.
03	Turnover	Average annual turnover during the last three Financial years should not be less than 10% of the cost estimated by the college.	Audited balance sheet and 'Profit & Loss account' along with all schedules certified by a practicing Chartered Accountant, Acknowledgement of income tax returns.
04	EMD	EMD value fixed by the college is Rs 10,400/- (One Thousand Eight Hundred only)	Demand Draft in favour of 'Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar' payable at State Bank of India, Saheed Nagar, Bhubaneswar.
05	EMD Relaxation	Firms registered under MSME are exempted from submitting the EMD.	Bid Security declaration and MSME/Start Ups proof.
06	Tender Fee	Rs. 500/- (Five Hundred Rupees) Non-Refundable.	Demand Draft in favour of PRINCIPAL, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar payable at State Bank of India, Saheed Nagar, Bhubaneswar.
07	Blacklist	The Firm should not have been banned/blacklisted/debarred/Suspended by the World Bank/ Central Govt./ State Govt./Central or State PSU Organisation/Central or State Govt. Universities or Colleges.	Self-Declaration from the Firm as per the prescribed format mentioned at 'FORM T4'.

*B. Singha*  
Principal 30/04/26  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar



## 2. VALIDITY OF THE PROPOSAL

- The proposal submitted by the interested firms will remain valid for one year.
- The selected firms must supply and install required number of goods as per the approved rate and within 10 days of receipt of the "Supply Order" from the college.
- Deviation from this may lead to disengagement of the selected firm. The firm securing L2 position may be invited to supply the goods as per the terms and conditions of the TENDER DOCUMENT.

## 3. PRE-PROPOSAL QUERIES/MEETING

- Firms may submit their queries (if any) for pre-proposal meeting in respect of the TENDER DOCUMENT, to the Principal, College Name only through e-Mail at [maharishicollegebbsr@gmail.com](mailto:maharishicollegebbsr@gmail.com) within the stipulated date & time mentioned in the TENDER DOCUMENT.
- Clarifications to the above will be hosted in the official website of college, after the pre-proposal meeting, as per the schedule mentioned in the tender document.
- The pre-proposal query meeting may be conducted in online mode.

## 4. SUBMISSION OF PROPOSALS

- Interested firms are advised to study carefully all instructions, forms, terms & conditions and other important information mentioned in the TENDER DOCUMENT.
- Each page should be signed with official seal of the authorized person.
- The proposal must be complete in all respect, properly indexed and hardbound.
- A sealed master envelope bearing the name, address, phone number and email id of firm along with the Tender name & number should contain two separate sealed envelopes i.e.
  - 1) Technical Proposal
  - 2) Financial Proposal
- The sealed "Technical Proposal" must contain the required supporting documents as per the sequence mentioned below:
  - Tender Fee
  - EMD through Demand Draft.
- a) However; Micro, Small & Medium Enterprises registered with MSME / NSIC with valid category wise certificate, duly issued by Government of India are exempted for submitting the EMD on the condition that they must have the valid & category wise valid registration certificate on the date of opening of tender.
- b) EMD deposited by the unsuccessful firms will be returned immediately.

FORM T1: Technical Proposal Submission Form.

FORM T2: Organization Details along with:

- Copy of Certificate of Incorporation/ Registration
- Copy of PAN
- Copy of Goods and Services Tax Identification Number (GSTIN)

FORM T3: Experience Details

FORM T 4: Self-declaration from the firm confirming not have been banned/blacklisted/debarred/suspended.

FORM T 5: Technical Specifications Compliance Sheet.

FORM T 6: Financial Turnover Details along with:

- a) Copies of audited balance sheet, Profit & Loss account and all Schedules certified by the Chartered Accountant
- b) Copies of IT Return for the last three financial year i.e FY 2022-23, 2023-24, 2024-25



### FORM F-1: Financial Proposal Submission Form.

- The sealed "Financial Proposal" must contain:
- The prices and other information having a bearing on the price shall be written both in figures and words in the prescribed form.
- No alternation/modification/over writing/corrections in the form at shall be accepted.
- The sealed proposal must be delivered at the specified address as per the "Schedule of TENDER DOCUMENT" through Speed Post / Registered Post / Courier only. The Principal shall not be responsible for postal delay or delay due to any unforeseen situation. Submission of proposal through any other mode will not be accepted.

#### 5. OPENING OF PROPOSALS

- The Sealed envelope containing the proposal will be opened by the Principal in presence of the firm/their representative at the location, date and time specified in the tender document.
- Only one representative with proper authorization letter from the participating firm will be allowed to attend the tender opening meeting.

#### 6. DISQUALIFICATION/ REJECTION OF PROPOSAL

The proposal is liable to be disqualified in the following cases as listed below:

- Proposals not conforming to the eligibility criteria and not submitting the required documents as mentioned in the TENDER DOCUMENT".
- Submission of forged documents.
- Proposal submitted without EMD.
- Proposal not submitted in accordance with the procedure and formats as prescribed in the TENDER DOCUMENT.
- Proposal received in incomplete form.
- Proposal received after due date and time.
- Proposal which is not accompanied by all the required documents/ information.
- Firm trying to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the bid process.
- Price quoting in any irrelevant papers, documents, presentation etc except "Financial Proposal".
- If in case of a firm or any person acting on its behalf indulges incorrupt/ fraudulent practices.
- Any other condition/ situation which holds the paramount interest of the PRINCIPAL during the overall selection process.
- ThePrincipalreservestherighttoannulany/alloftheproposalsreceived,at any point of time with/without assigning any reason thereof.

#### 7. EVALUATION OF PROPOSALS

A two-stage process will be adopted as explained below for valuation of the proposals:

##### A) Technical Evaluation

- Technical evaluation of the proposals will be done to determine whether the proposal complies with the prescribed eligibility conditions and the requisite Documents/information/financial instruments have been properly furnished by the firm.

\* Technical compliance as submitted along with the proposal will be done to determine whether the Brand & model, proposed by the interested firm consists of all required minimum specifications as mentioned at "Form T 5" of the TENDER DOCUMENT.



## B. Financial Evaluation

The financial proposals of the technically qualified firms only shall be opened at this stage in the presence of the technically qualified firm/their authorized representative on the scheduled date and time as mentioned in the TENDER DOCUMENT.

"Least Cost Selection Method " will be followed.

The firm, who submits the lowest financial price proposal shall be declared as the "L1" bidder and shall be communicated for further process leading to issue of "Supply Order".

### 8. AWARD OF CONTRACT

- The L1 bidder will be notified by the PRINCIPAL in writing by issuing a "Letter of Intent" and will be asked to acknowledge the "Letter of Intent (LoI).
- Once the Supply Order is issued by the college, the concerned firm must supply and install the required number of items within 10 days from the date of issue of the supply order. No further time will be allowed without any valid reason and without prior approval of the same from the principal.

### 9. GENERAL TERMS & CONDITIONS

- Firms who have a business or family relation with the PRINCIPAL, directly or indirectly. Practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The interested firms are to be careful so as not to give rise to a situation where there will be any conflict of interest with the PRINCIPAL as this would amount to their disqualification and breach of contract.
- Disclosure:
  - Firm has an obligation to disclose any actual or potential conflict of interest. Failure to do so will lead to disqualification of the bidder or termination of its contract.
  - Firm must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the firm, including but not limited to appointment of any officer such as a receiver in relation to the firm's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
  - Firm must disclose if they have been convicted of, or are the subject of any proceedings relating to:
    - A criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct.
  - Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract.
  - Failure to fulfil any obligations in any jurisdiction relating to the payment of taxes or social security contributions.
- Anti-Corruption Measure:
  - Any effort by firm(s) to influence the PRINCIPAL in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
  - A recommendation for award of contract shall be rejected if it is determined that the recommended firm has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the PRINCIPAL shall reject the proposal and disqualify it from participating in any related TENDER DOCUMENT process.



- **Force Majeure:**  
"Force Majeure" means an event beyond the control of the selected firm and not involving the selected firm's fault or negligence and not for useable. Such events may include wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restrictions imposed by the Government or other bodies, which are beyond the control of the selected firm, which prevents or delays the execution of the order by the selected firm. If a Force Majeure situation arises, the selected firms shall promptly notify PRINCIPAL in writing of such condition, the cause thereof and the change that is necessitated due to that prevailing condition. Until and unless otherwise directed by the PRINCIPAL in writing, the selected firm shall continue to perform its obligations as per the TENDER DOCUMENT terms & conditions as far as possible and shall seek all reasonable alternative means for delivering performance not prevented by the Force Majeure event.
- The selected firm shall inform the PRINCIPAL in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, PRINCIPAL reserves the right to cancel the contract without any obligation to compensate the selected firm in any manner for what so ever reason.
- The PRINCIPAL and the selected firm shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract.
- **Governing Laws:**  
Any unjustified and unacceptable delay in delivery shall render the selected firm liable for liquidated damages and there after the PRINCIPAL holds the option for cancellation of the contract for pending activities and completes the same through any other firm(s) who participated in the TENDER DOCUMENT process by awarding the same contract to L 2 bidder in the financial bid.
- In such case of premature cancellation of the contract, the principal reserves the right to withhold the Performance Security.
- The rights and obligations of the PRINCIPAL and the selected firm under this contract will be governed by the prevailing laws of Government of India and Government of Odisha only.
- All legal disputes are subject to the jurisdiction of the District Court, Khordha

B. Singha  
Principal 20/04/26  
Maharishi College of Natural Law  
Saneed Nagar, Bhubaneswar

**SECTION5: FORM  
FORMT1:  
TECHNICALPROPOSALSUBMISSIONFORM**

To,  
The Principal,  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar-751007

Sub: Submission of Technical Proposal to select supplier for " Supply and Installation of All-in-One Desktop" at the college.

REF: TENDER DOCUMENT No..... & date.....issued by the college.

Dear Sir,

I, the undersigned, offer to participate in the selection process to select supplier for" Supply and Installation of All-in-One Desktop" at the college, in accordance with your TENDER DOCUMENT No:....."d t d ..... ' I am here by submitting Technical Proposal, which includes EMD, tender fee Technical Proposal and Financial Proposal sealed in separate envelopes. I, hereby declare that all the information and statements made in the Technical & Financial Proposals are true and correct. I accept that any misinterpretation contained in it may lead to disqualification of my proposal.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the TENDER DOCUMENT. In case any provision of this TENDER DOCUMENTs are found violated, then your College shall without prejudice to any other right or remedy be at liberty to reject our proposal including forfeiture of the full said earnest money deposit absolutely.

**Yours faithfully,**

**Authorized Signatory of the firm with Date and Seal**

**FORMT2:  
ORGANISATION' SDETAILS**

Sl. No.	Particular	Details
1	Name of the Firm	
2	Type of Firm (Proprietary/Partnership/Pvt. Ltd./Public Ltd/Sole Proprietorship)	
3	Date of Establishment and Experience in business (In number of years)	
4	Registered office Address & Complete postal address	
5	Local office in Odisha (along with address & contact details).	
6	Telephone & e-Mail id of authorized person	
7	G.S.T. Registration No.	
8	PAN No.	
9	Willing to carry out assignments as per the scope of work of the TENDER DOCUMENT(Yes/No)	
10	Willing to accept all the terms and conditions as specified in the TENDER DOCUMENT(Yes/No)	

**Yours faithfully,**

Authorized Signatory of the firm with Date and Seal

**FORMT3:  
EXPERIENCEDETAILS**

<b>Sl. NO</b>	<b>Name of the University/College Department/Office to whom materials supplied</b>	<b>Quantity of Materials Supplied</b>	<b>Date of Receipt Work Order with reference number</b>	<b>Date of supply of goods/items.</b>	<b>Remarks if any</b>
01					
02					
03					

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

**FORM T4:  
SELFDECLARATIONFORNOTBLACKLISTED**

To,  
The Principal,  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar-751007

Sub: Self declaration for not blacklisted.

Ref: TENDER DOCUMENT No.....dtd.....

Sir,  
I/We hereby confirm that our firm has not been Banned/blacklisted/debarred/suspended by the World Bank/Central Govt. /State Govt. /Central or State PSU Origination/ Central or State Govt. Universities or Colleges.

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

**FORM-T5:  
Minimum Required Specifications Compliance Sheet**

Interested firm(s) must confirm that, the make and model they are proposing to supply& install is satisfying the below mentioned minimum required technical specifications.

Deviations (if any) from the below mentioned minimum required technical specifications, must be clearly indicated by the interested firm(s). For Supply & Installation of Computer.

Sl No	Items	Minimum Required Specification	Make	Model	Compliance Yes/No	Deviations	
01	All in One Desktop Computer	Specification Mentioned in Page No-15 & 16					<b>Bidder Must submit OEM Data Sheet</b>

Yours faithfully

Authorized Signatory of the firm with Date and Seal

2. AIO Intel i5

Motherboard	
Chipset Series	Intel Q series
Chipset Number	Intel Q670
Expansion Slot(Minor 2)	2 or higher
Processor	
Processor Make	Intel
Processor Generation	14
No Of Cores per processor	10 or higher
Processor Base frequency (GHz)	2.5 or higher
Processor Description	Intel Core i5
Processor Number	Intel Core i5-14500
Out of band management	NA
Cache (MB)	24
Graphics	
Graphics Type	Integrated
Graphics Card Description	UHD graphics
Size of Memory in case of Dedicated Graphic Card (GB)	0
Size of VRAM in Case of integrated Graphics (MB)	0
Operating System	
Operating System (Factory Pre loaded)	windows 11 Professional
Recovery Image Media	CD from the OEM, Stored in partition of Hard disk, USB Drive from the OEM, On Line Cloud
OS certification	windows
Memory	
Type of RAM	DDR5
Ram Size (GB)	16
RAM speed(MHz)	4800
Total no of DIMM Slots Available	4
No of Dimm Slots populated	2
RAM Expandibility	64
Storage	
Types of Drives used to populate the internal Bays	SSD
Number of internal Bays Populated with HDD	0
Capacity of Each HDD	NA
Total HDD Capacity(GB)	0
No of internal Bays populated with SSD	1
Capacity of each SSD (GB)	512
Total SSD Capacity (GB)	512
Optane Memory	0
Display	
Display Size	23.8
Display Type	Non Touch

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B. Singha  
30/04/26

Mrs. Baishali Singha  
Principal  
Maharishi College of Management

Panel Technology	IPS TNVA
display Resolution	1920*1080
Availability of Web Cam integrated with display	yes
If yes , Resolution of Web Cam	FHD
Availability of Speakers integrated with display	yes
If Yes , speakers available	2
Connectivity	
Wireless connectivity	Yes
If Yes, Types of wireless connectivity	wifi 6
No of ethernet ports	1
Types of Ethernet Ports	10/100/1000 on board integrated gigabit ports
Bluetooth Connectivity	Yes
If Yes, Version of Bluetooth Available	Bluetooth version 5.3
Ports	
No of USB Version 2 Points 0 ports	0
No of USB Version 3 point 2 , Gen 1 Ports	2 or higher
No of USB Version 3 point 2 , Gen 2 ports	3 or higher
No of USB Type C ports	1 or higher
No of serial Ports	0
No of VGA ports	0
No of HDMI Ports	1
No of DP ports	1
Generic	
Optical Drive	N/A
Audio In	Yes
Audio Out	Yes
Headphone out	Yes
Microphone in	Yes, Dual - Array
Stand	Height adjustable
Power	
Power supply	Internal(without any adapter)
Power supply capacity (watt)	150 or higher
Minimum power efficiency	85 -90
Certification	
BIS Registration	Yes
RoHS Compliance	Yes
BEE Energy Star for given model	Yes
Other certification	TCO, UL, FCC, CE, ISO 9001, 14001, 27001, 20001
Mouse connectivity	wired
Type of mouse	optical scroll
Keyboard Connectivity	wired
Type of Keyboard	standard
Operating Conditions	
Minimum Operating Temperature	5 degree celsius
Maximum Operating Temperature	35 degree celsius
Minimum Operating Humidity	5
Maximum Operating Humidity	90
Warranty	
Onsite Onen warranty	5
OS certification	Windows & UBL/NTU/Redhat Suse/Linux

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B. Singha  
30/04/26Mrs. Baishali Singha  
Principal  
Maharishi College of Natural  
Sahod

**FORMT6:  
FINANCIAL TURNOVER DETAILS**

**Financial Turnover of the Organization during Last Three Financial Years (Certified by a Practicing Chartered Accountant)**

Sl. No	Financial Year	Turn over in INR
1	2022-2023	
2	2023-2024	
3	2024-2025	
4	Average Annual Turn Over for the Last Three Years (INR)	

Name of the CA Firm :

Firm Registration No.:

Name of the Chartered Accountant :

Signature with Seal :

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

**FORM F 1:  
FINANCIAL PROPOSAL SUBMISSION FORM**

**TO**

The Principal,  
College Name & Address

**Sub:** Submission of Financial Proposal to select supplier for "Supply & installation of All in One Desktop Computer" at the college.

**REF:** TENDER DOCUMENT No.....&date.....issued by the college

Madam,

I, the undersigned, hereby submitting the Financial Proposal to select supplier for "Supply & Installation of All in One Desktop Computer" at the college in accordance of TENDER DOCUMENT No .....Dtd.....

I, hereby declare that all the financial figures mentioned the Financial Proposal is true and correct. I also accept that any misrepresentation of financial facts and figures may lead to disqualification of my proposal.

SlNo	Name of the item	Number of items	Value Including GST per Item	Total Value	Remarks
01	Supply & Installation of All in One Desktop Computers at the College	08 nos.			

The Other Charges (\*) may include:

All necessary accessories which are instrumental for installation.

The transportation/material handling cost for delivering and installing the required numbers of materials at the college premises.

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

SECTION-6

**Standard Supply order from**

To,

.....  
 .....  
 .....  
 .....

**Sub: Upgrade IT infrastructure through Supply & Installation of All in One Desktop Computer at the college.**

Sir/Madam,

You are requested to supply the following items to our college & install the same within 10 days with reference to TENDER No- 19052311/EST/2025-26/...../26 DATE: .....". To upgrade of Computer Laboratory through Supply of Desktop Computer under RUSA Grant in accordance with TENDER No- 19052311/EST/2026-27/...../26 DATE: ....."

SINo	Name of the item	Specification	Make	Model	Number of item	Value Including GST per Item	Total Value	Remarks
01	All in One Desktop Computer	As per Specification Mentioned in Tender Document						

Yours Sincerely

Principal

**Terms & Conditions: -**

1. The items should be delivered within 10 days from the date of receipt of the order and in case of delay of more than ten days; this order shall be reviewed/cancelled.
2. The Supplier/Firm may be advised to provide relevant papers/certificate to testify the genuineness & authenticity of the items so supplied.
3. All items supplied should adhere to the Specification, Model and quality prescribed for the items.
4. Other terms and conditions as mentioned in Tender Document bearing No- \_\_\_\_\_ DATE: \_\_\_\_\_.

Principal

Copy to: - Central Stock & Store/Acct. Section/HC for information.

Principal

**SECTION-7**  
(Certificate of willingness to be submitted by all firms)

To  
The Principal  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar-751007

Sub: Submission of Willingness certificate for supply & Installation of All-in-one Desktop Computers at your college premise.

Sir,

I am to inform you that my firm (name of the firm with address) is ready to Supply & Installation of All-in-One Desktop Computers at the college. Within 10 days of receipt of work order from the colleges throughout Odisha, selected under college, if my firm is elected as L1, bidder during selection of tender.

In the event of my firm's failure to supply and install the required items in the selected L1 cost, my EMD will be forfeited.

Yours faithfully,

Authorized Signatory of the firm with Date and Seal

**ANNEXURE I**  
**(Proposal Submission CheckList)**

<b>Sl. No</b>	<b>Description</b>	<b>Submitted(Yes/No)</b>
1	Tender fee	
2	Earnest Money Deposit(EMD)	
3	Copy of Certificate of Incorporation/Registration	
4	Copy of Goods and Services Tax Identification Number	
5	Copy of PAN	
6	CA audited copies of Profit & Loss Account and Balance Sheet along with all schedules	
7	Copies of IT Returns for the last three financial years	
8	Technical Proposal Submission Form	
9	Organization's Details	
10	Experience Details	
11	Self-Declaration for not having been blacklisted	
12	Technical Specifications Compliance Sheet	
13	Financial Turnover Details	
14	Financial Proposal Submission Form	
15	Certificate of willingness to be submitted by all firms	