

MAHARISHI COLLEGE OF NATURAL LAW,  
SAHEED NAGAR, BHUBANESWAR-751007

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0674-254-1268, Mob-9437020962

NO: - EST/SS-865/26-27/09/132/26

DATE: 27.04.2026

**NOTICE FOR EMPANELMENT**

Sealed Applications/Proposals are invited from intending vendors/suppliers/firms/authorized dealers/Book Sellers/Publishers having PAN,GST registration for supply of Lab Equipments & Chemicals, Books, Computers, Printers, Furniture, software, digital identity card, Printing Materials, Web Development, Automation, Engagement of Security Personnel, Housekeeping Personnel , Procurement/repairing and maintenance work of Electrical & Electronics items, Fabrications, Running of the College Canteen, Civil Work etc. for preparation of the empanelment list for the financial year **2026-2027** which should reach the undersigned within **Three Weeks by Speed/ registered post only from date of the advertisement.** The undersigned reserves the right to reject any or all Applications/proposals without assigning any reason thereof. **The details are available in the college website [www.maharishicollege.ac.in](http://www.maharishicollege.ac.in) (Tenders).**

Details of Empanelment given below for information and necessary action.

B. Sengha  
Principal  
27.04.26

### Information & Instructions to the Applicants for Empanelment

The empanelment shall be valid for a period of 1 year i.e. up to 31 March 2027 subject to annual review every year. If the performance/credentials and dealings of the Contractor/vendors/suppliers/firms/authorized dealers/Book Sellers/Publishers Service Provider is found to be unsatisfactory, Principal reserves the right to delete their name from the empanelled list.

**Note: The following documents should invariably be attached along with application in support of experience, establishment and financial capability**

1. Copies of Work orders, Completion Certificates, performance certificates in support of experience
2. Copies of Registration certificate, valid licenses for related trades and GSTIN Registration certificate, Pan Card, Aadhar Card of Proprieter & other relevant document of vendors/suppliers/firms/authorized dealers/Book Sellers/Publishers/Contractors.
3. MCNL encourages electronic mode of payment to vendors. For this purpose, please furnish the Bank Details for NEFT/RTGS/Online Transaction.
4. Applications incomplete in any respect will not be considered and are liable to be rejected.
5. Vendor / firm/Supplier should furnish the specific brand or make, in case of authorized dealer (copy of authorized dealership certificate to be enclosed)
6. All applicants are required to put signature and seal of the authorized official of the firm on each page of the tender / application.
7. Mere submission of application for empanelment does not confer any right of empanelment.

B. Singha  
Principal 27/04/26  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar

**Details of items for Repair/Renovation/Maintenance/Supply Work at Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar**

Sl No	CIVIL WORKS	Items of work
01	<b>Civil, Sanitary and Plumbing</b>	<p>a. General repair &amp; renovation works, minor structural repairs, plastering, specialized water proofing works, water tank cleaning, flooring / dado work of College Premises</p> <p>b. Stone works such as Granite/Marble/ Kadapa/Tile works</p> <p>c. External &amp; Internal painting work using low VOC painting material</p> <p>d. Repair, maintenance and construction of plumbing, sanitary and sewerage system for buildings and other ancillary structures</p> <p>e. Repair, maintenance and construction of all types of internal roads &amp; pathways</p>
02	<b>Carpentry Works</b>	<p>a. Repair, painting, maintenance and construction of all types of wooden works including the fittings and fixtures attached to wooden works</p> <p>b. Ancillary civil related works connected with wooden, aluminum or steel works</p> <p>c. Supply and Repair of all types of wooden/steel dead stock articles/ furniture such as chair, table, sofa set, cots etc. (Both Godrej and other than Godrej)</p> <p>d. All types of wooden works related to interior decoration</p> <p>e. All types of repairs &amp; maintenance required for locks, mortise lock, night latch, steel cupboards and Aluminum door and window work, venetian blinds etc.</p> <p>f. Mild steel or Aluminum or ACP works fabrication/Installation/Repair of partitions /doors /widows/grills etc. g. Display systems viz. Board/Name plates/metal letters/flex Banner printing, rubber stamps / Glow sign,</p>
03	<b>Pest Controls Works :</b>	<p>a. All types of Eco friendly / herbal (not banned chemicals) pest &amp; rodent control works, treatment for mosquito &amp; snake nuisance, Gel treatment etc.</p> <p>b. All types of anti-termite/ bed bug treatment works.</p>
04	<b>General Electrical Works</b>	<p>1. Electrical Wiring work including additions/alterations to electrical installations including supply of electrical fixtures and fittings viz., LED, Lights, TV, Fridge, Cooler, Water Cooler, Air-Conditioners, Batteries, etc., of College Premises.</p> <p>2. Supply, Installations, repairs and maintenance of electrical installations including panels, lighting, wiring, fittings, ceiling and exhaust fans, submersible pumps, mono block pumps, storage and instant water heaters and other internal and external electrical installations, etc.</p>
05	<b>Fire and Safety</b>	Supply/Installation/Repair/servicing of Fire alarm and detection system, Fire fighting & Protection System equipments, fire extinguishers and Repairs and maintenance of the above systems, emergency/ rescue equipments like Fire/ Emergency Alarm System

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06	<b>Security and Surveillance System</b>	1. CCTV System 2. Access Control System 3. Public address system 4. Office attendance system
07	<b>Telecommunications, internet and data Networking Systems</b>	Supply, installation & maintenance of related Electrical, Electronics, Tele-communication and Electro- mechanical equipments including EPABX system, Office equipments like Xerox, fax, LCD/DLP projectors, Stabilizers, franking machine, weighing machine, Telephone instruments, data cabling work, LAN work etc
08	<b>HT Installations/ Repairing</b>	Supply/Repair/ Servicing/ Operation and Maintenance of 11 kV sub-station equipment including all types of Transformers, HT/LT Switchgears and other electrical installations and equipments
09	<b>Maintenance and operation of room air conditioners, split AC ,</b>	<b>Maintenance and operation of room air conditioners, split AC</b> Checking and repairing of room air conditioners, etc. including supply of related materials, repairing work etc.
10	<b>Printing</b>	<b>Printing</b> Printing of College Magazine, Calendar, Flex Printing, & Others Printing items
11	<b>Supply</b>	Supply of Sports Materials, Lab Equipment & Chemicals, Electrical & Electronics Items, water purifier, PHD fittings, Computer, Printer, Fax, Xeroxmachine, Camera, Public Address systems, CC TV, AC, Library Books, Equipment for Internet, WIFI, Computer accessories, Digital identity Card, Maintenance of Computer, Website Maintenance, Office automation Software, Still Letter Writing, and others if any, etc
12	<b>Security Guard</b>	Provide man power of Security Guard/House Keeping Service in Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar premises.

*B. Singha*  
Principal 27104126  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar

**SELF DECLARATION FOR NOT BLACK LISTED**  
(To be submitted on Firms/Supplier/Vendor/Dealer's own Letter Head)

To,  
The Principal,  
Maharishi College of Natural Law  
Saheed Nagar, Bhubaneswar-751007

Sub: Selfdeclaration for not blacklisted.

REF: Notice For Empanelment NO: - .....DATE: .....

Sir,  
I/We hereby confirm that our firm has not been Banned/  
blacklisted/debarred/suspended by the World Bank/Central Govt. /State  
Govt./Central or State PSU Origination/Central or State Govt. Universities or Colleges.

Yours faithfully,

Authorized Signatory of the firm with Date and Seal