

COLLEGE CALENDAR

2018-19



**MAHARISHI COLLEGE OF NATURAL LAW
SAHEED NAGAR, BHUBANESWAR, ODISHA**

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www.maharishicollege.ac.in

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MAHARISHI COLLEGE OF NATURAL LAW BHUBANESWAR

VISION AND MISSION OF THE COLLEGE

Vision

Integrating human values, ethics, morality to academic outlook and intellectual curiosity for the purpose of enabling the students to act as model citizens while facing the competition of life as well as the challenges of globalization is the vision of the college.

Our Mission is:

- a. To inculcate the idea of intellectual curiosity for impressing on the tender mind that books are the genuine friends and the only resort for empowerment in knowledge, skills and competence.
- b. To achieve students' satisfaction in interactive, participative and supportive teaching, feedback and evaluative system.
- c. To achieve national goal and update knowledge through teaching-learning activities.
- d. To provide adequate infrastructure, good lab facilities with latest lab equipment, computerization, adequate UGC standard books and journals.
- e. To promote competitions, exhibitions, study tours and inter-college, inter departmental, inter-disciplinary seminars with adequate training of event management and study.
- f. To create provision for placement and entry into services and to develop awareness of further study, freed from the bondage of traditional orbit, at pace with the employability.
- g. To inculcate in the student a sense of social responsibility, through extension activities like NCC, NSS, Youth Red Cross, Rovers and Rangers.
- h. To develop aptitude and inclination in music, dance, gardening art and painting etc. among students as a part of extracurricular activities.
- i. To involve all stake-holders in the three tier system of students, parents, staff for better management of the institute and good result.
- j. To avoid the evils like ragging, sexual harassment, violence and inculcate among students, patience, tolerance and forbearance (Gandhian ideals).

- k. Last but not the least-to respect women and to develop a sense of appreciation for native skills and language, age old heritage and values meant to promote healthy living in society.

THE CREST OF THE COLLEGE

The Philosophy of our college, “ Maharishi College of Natural Law” is embedded in the College Crest which epitomizes’ the distribution of knowledge and wisdom with the symbols:-

- The Tree : For Service to One and All
- The Roots : For Strength and Stability
- The Branches : For Spreading of Knowledge
- The Shining Rays : For Learning in a holy place like our College; dispelling the darkness of ignorance and heralding the light of wisdom and enlightenment.

MAHARISHI COLLEGE OF NATURAL LAW

A BRIEF HISTORY

Our college, Maharishi College of Natural Law, was established in the year 1982 with a substantial donation given by Maharishi Institute of Creative Intelligence (MICI), one of the organizations of His Holiness Maharishi Mahesh Yogi, in whose name this institution has been christened. At that time, it was a great pride for the people of Odisha that this college was one of the 1001 educational institutions opened all over the world by His Holiness Maharishi Mahesh Yogi, where besides regular curriculum, the teaching in Meditation and Science of Creative Intelligence was imparted by the trained teachers coming from Rishikesh Ashram.

In the beginning, it imparted instruction only for boys in Arts, Science and Commerce in Intermediate Course, in a rented house with only 284 Students and 17 Teaching Staff. After six months, the college was shifted and started functioning in its own multistoried building located in a sprawling four acres of land at Saheed Nagar, in the heart of the Capital City, Bhubaneswar.

The College is recognized by the Government of Odisha and was first affiliated to Utkal University. But with the change in the education pattern, the college was affiliated to the Council of Higher Secondary Education, Odisha, from the session 1983-84 to impart instruction for +2 Courses in Arts, Science and Commerce.

To give educational facilities to girls, in addition to boys, co-education has been introduced from the academic session 1988-89. The +3 Degree Courses in Arts from 1988-89, Science from 1989-90 and Commerce from 1993-94 have been introduced under Utkal University. As time rolled on the College got affiliation for teaching Honours in Economics, History and Psychology in +3 Arts stream from the session 1993-94 and Honours in Physics, Chemistry, Botany and Zoology in +3 Science stream from the session 1994-95 and Honours in Mathematics and Education from the session 1996-97 and Commerce Honours in Accounting and Management from the Session 2001-02 and Honours in Sanskrit and Philosophy from the session 2004-05.

It is worthy to note that the college is enjoying full aided college status since 1991. The college had no Governing Body/Management of its own as it was subjudice and by orders of Hon'ble Odisha High Court, it

was under the direct control of the Director, Higher Education, Odisha, who himself was the Receiver of the College from 1990 to 2004. But presently it has its own G.B. with the Hon'ble MLA Sj. B.K. Mohanty as the President.

This year 2017-18 the college completed its 34th Year. The present student strength of the college is 2816 with 49 Teaching Staff and 71 Non-Teaching Staff. Though the college is in its growing stage, it has made much headway over the years and is striving hard to emerge as one of the prestigious institutions in the state. The present growth and vigour has been possible due to the donations contributed by the poorest of the poor and the rich people of the capital city, Bhubaneswar, generous and eminent persons, and above all the students of the college from time to time.

Let us all work together to carry on the mission of His Holiness Maharishi Mahesh Yogi to make it grow further to a still higher level with utmost sincerity and truth in the name of the Almighty God.

SUCCESSION OF LIST OF RECEIVERS

(Nominees of Director, Higher Education, Govt. of Odisha)

1. Prof. Gopal Krishna Parhi, O.E.S.-1 : From 05.06.90 to 06.01.91
Addl. Director, Higher Education,
Odisha
2. Maj. Durga Prasanna Das, O.E.S.-1 : From 07.01.90 to 16.09.92
Deputy Director (NCC), Office of DHE
Odisha
3. Durga Charan Nayak, O.E.S -1 : From 17.09.92 to 27.05.95
4. Prof. (Dr.) Suryamani Behera, O.E.S.-1 : From 28.05.94 to 12.04.95
Deputy Director (+2), Office of DHE,
Odisha
5. Prof. Krupasindhu Kar, O.E.S.-1 : From 13.04.95 to 16.03.97
Deputy Director (Vocational)
Office of DHE, Odisha
6. Prof. R.K. Panda, O.E.S.-1 : From 17.03.97 to 02.11.97
Deputy Director (+2)
Office of DHE, Odisha
7. Prof. K.C. Tikayatray, O.E.S.-1 : From 27.11.97 to 31.08.01
Deputy Director (Vocational)
Office of DHE, Odisha
8. Prof. S.R. Parija : From 09.11.01 to 10.06.04
Deputy Director
(NCC & Physical Education)
Office of DHE, Odisha

SUCCESSION LIST OF PRESIDENTS OF THE G.B.

1. Sri Gautam Nayak, O.A.S. (1) : From 10.06.04 to 07.01.05
Sub-Collector, Bhubaneswar
2. Sri Dhiren Pattnaik, O.A.S. (1) : From 08.01.05 to 21.11.07
Sub-Collector, Bhubaneswar
3. Sri Dillip Routray, OAS (1) : From 21.11.07 to 07.01.08
Sub-Collector, Bhubaneswar
4. Dr. D.K. Sarangi, OES (1) : From 08.01.08 to 14.05.09
Deputy Director, NGC-II
Office of DHE, Odisha
5. Dr. K.C. Behera, OES (1)
Deputy Director, NGC-II : From 14.05.09 to 05.07.09
Office of DHE, Odisha
6. Sri Saroj Kumar Samal, OAS (1) : From 05.07.09 to 05.01.13
Sub-Collector, Bhubaneswar
7. Sj. B. K. Mohanty : From 05.01.13 to Continuing
Hon'ble MLA(Central)

SUCCESSION LIST OF PRINCIPALS

1. Prof. (Dr.) Gokulananda Mohapatra : From 28.07.82 to 20.05.84
M.Sc., Ph.D., O.E.S. -1 (Rtd.)
2. Saroj Kanta Dash, M.A., M.Ed. : From 21.05.84 to 15.12.86
(Principal-in-charge)
3. Major Rama Chandra Mohanty, MA : From 16.12.86 to 09.05.89
O.E.S.-1(Rtd.), (Principal)
4. Sri Jayakrishna Panigrahi : From 10.05.89 to 31.05.90
M.Sc., M.Phil(Principal-in-charge)
5. Dr. Sadasiva Mohapatra : From 24.06.90 to 02.01.92
M.A., LL.B,Ph.D.,O.E.S.-1
(Principal-in-charge)
- 6 Prof. Durga Prasanna Das, : From 03.01.92 to 31.08.92
M.Sc., O.E.S.-1
(Receiver-cum-Principal)
- 7 Durga Charan Nayak
M.Com O.E.S.-1
(Principal) : From 31.08.92 to 16.09.92
(Receiver-cum-Principal) : From 17.09.92 to 27.05.94
- 8 Prof. Arabinda Das, M.Sc : From 31.05.94 to 18.08.98
- 9 Dr. Sanjay Kar M.Sc., Ph.D : From 18.08.98 to 16.06.02
(Principal)
- 10 Prof. Dibakar Pattnaik, M.Sc : From 17.06.02 to 30.06.03
(Principal)
- 11 Dr. Bijaya Kumar Swain, M.Sc., Ph.D : From 01.07.03 to 30.04.08
(Principal)
- 12 Dr. S. Bera, M. Com, Ph.D. : From 30.04.08 to 23.06.09
(Principal I/C)
- 13 Dr. S. Bera, M.Com, Ph.D : From 23.06.09 to 16.12.09
(Principal)
- 14 Dr. M.M. Sahu, M.A, M.Phil, Ph.D : From 16.12.09 to 30.09.13
(Principal)
- 15 Prof. B.K. Sahoo, M.Com., M.Phil : From 30.09.13 to 30.04.16
(Principal)
- 16 Dr. L.N. Mohapatra, M.A, MPhil, Ph.D : From 30.04.16 to 31.12.17
(Principal)
17. Dr Puspallata Parija, MA, MPhil, Ph.D : From 31.12.17 to continuing

COLLEGE AT A GLANCE

- 1982 : Established
- 1982 : Affiliated to Utkal University
- 1983 : Affiliation to CHSE, Odisha (+2 Classes)
- 1988 : Affiliated to Utkal University for +3 Degree Classes
- Location : Located in a sprawling four acres of land at Saheed Nagar, in the heart of the capital city, Bhubaneswar
- Inception : Established in the year 1982 with a donation given by Maharishi Institute of Creative Intelligence.

Total No. of Students: 1313

Total No. of Teachers: 69

Demonstrators : 13

PET : 01

Other Employees : 51

No. of Guest Lecturers :00

Academic attainments of Staff

1. No. of Ph.D holders : 26

2. No. of M.Phil holders :22

THE MEMBERS OF THE STAFF

Principal Dr.Puspalata Parija
M.A, M. Phil, Ph.D

Vice-Principal Dr Anusya Mohanty
M.A, M.Phil, Ph.D

ARTS

ODIA

Reader	Dr. Nalini Prava Mohapatra M.A, M.Phil, Ph.D	9438212931
	Dr. Urmi Devi M.A, Ph.D	9861766193
	Mr. Sasanka Sekhar Chudamani M.A	9861075149
Lecturer	Dr. Lakhyahira Mohanty M.A, Ph.D	9437184898

ENGLISH

Reader	Mrs. Runubala Moharana M.A	9853032082
	Mr. Shivananda Beura M.A	9437268537
Lecturer	Mr. Suman Kar M.A	9437205293
	Mrs. Manasi Patnaik	9438298330
	Ms. Deepshikha Routray M.A, MBA, MPhil	9439761168
Jr. Lecturer	Dr. Namrata Behera MA, PhD	

ECONOMICS

Reader	Dr. Bibekananda Dash M.A, M.Phil., Ph.D.	9861233098
Lecturer	Dr. Namita Pattnaik, MA, M. Phil, Ph.D., LT(R), DCA, LLB	9437062251

EDUCATION

Lecturer	Mrs. Manorama Dash M.A, B.Ed.	8763179146
	Mrs. Anshupriya Sahoo M.A, M.Phil.	9437444900
	Mrs. Sagarika Jena M.A, M.Phil.	9040205441
Demonstrator	Mrs. Madhusmita Mohanty M.A, B.Ed.	9438621428

HISTORY

Reader	Dr. Puspalata Parija M.A, M. Phil, Ph. D	
Lecturer	Dr. Trailokya Nath Samal M.A, Ph. D	9437517784
	Dr. Ashok Kumar Dash M.A, M. Phil, Ph. D	9437033054

LOGIC & PHILOSOPHY

Lecturer	Mr. Prasanta Ku. Acharya M.A, M. Phil	9937342727
	Mr. Gagan Bihari Biswal M.A	

POLITICAL SCIENCE

Lecturer	Dr. Annapurna Sahoo (HOD) M.A, M. Phil, Ph. D	9861120100
	Dr. Sanjay Mohanty M.A, M. Phil, Ph. D	9868575050

PSYCHOLOGY

Reader	Mrs. Baishali Singha (HOD) M.A, M. Phil	9338830200
Lecturer	Mr. Rajendra Ku. Parhi M.A	9437252699
Demonstrator	Mrs. Srimayee Das M.A	9438733499

SANSKRIT

Reader	Dr. Anasuya Mohanty (HOD) M.A,Ph.D	9861761004
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Lecturer	Dr.Mamata Mohapatra Acharya in Purana & Itihas,Ph.D	9238334266
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COMMERCE

Reader	Dr. Adwait Prasad Samal M.Com, M.Phil, Ph.D	9437510325
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	Dr. Jnanendu Ku. Mohapatra M.Com, M.Phil, LLB,DCA, C.Edit, Ph.D	9937054045
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	Dr. Lokanath Parida M.Com, P.h.D	9437356564
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Lecturer	Mr. Prabhat Swain, M.Com Miss Rutuparna Mangaraj M.Com	8339905567
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SCIENCE

BOTANY

Reader	Dr. Pritishree Nayak, M.Sc, Ph.D	9438619928
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	Mrs. Jyotirmayee Dash M.Sc, M.Phil, B.Ed, Ph.D	9437464862
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Lecturer	Dr.Basanti Samantasinghar M.Sc, Ph.D Anita Das M.Sc	9439263487
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Demonstrator	Mr. Satyananda Swain, M.Sc. Mr. Susanta Ku.Senapati, B.Sc. Mrs.Sujata Pattnaik, B.Sc.	9937160944 9658303220 9937834505
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CHEMISTRY

Reader	Dr. Bijay Kumar Barik (HOD) M.Sc, M.Phil, Ph.D Mrs. Ratnaprava Debi M.Sc, B.Ed, LLB	9437080262
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Lecturer	Dr. Mukunda Kumar Mohapatra M.Sc, Ph.D, LLB, Nelts (CIEFL),MBA Ms. Swetalina Mishra, M.Sc Mrs. Lipsita Dhala, M.Sc Mrs. Soubhagini Patnaik, M.Sc Mr. Sameer Kumar Sarangi, M.Sc	9437386827
Demonstrator	Sri Manmath Kumar Basa, M.Sc, B.Ed ,LLB	

Sri Pradyumna Kumar Sahu, M.Sc.
Sri Surendra Kumar Bhuyan, B.Sc.
Sri Sudhakar Mishra, B.Sc.

MATHEMATICS

Reader Dr. Bijaya Laxmi Panda (HOD)
M.Sc., Ph.D.
Dr Arpita Mohanty
M.Sc., PhD

Lecturer Dr. Ellipse,
M. Sc, M. Phil, Ph. D

PHYSICS & ELECTRONICS

Reader Mrs. Bidyut Prava Choudhury (HOD)
M.Sc., M.Phil.
Mrs. Saswati Samanta
M.Sc., M.Phil.
Dr. Raj Kishore Mishra
M.Sc., Ph.D.

Lecturer Ms. Suneha Rana
M.Sc.
Flt. Lt. Mihir Ranjan Saran
M.Sc., M.Phil., M.Ed., PGDCA
Mr. Balaram Swain, M.Sc.
Dr. Bijaya Kumar Parija
M.Sc, PGDCA, Ph.D
Miss Bishnupriya Sahoo
M.Sc.

Demonstrator Sri Somanath Beura, B.Sc
Sri Janakar Behera, B.Sc, MA

ZOOLOGY

Lecturer Dr. Sujata Mohanty
M.Sc., M.Phil., Ph.D.
Dr. Damayanti Sahoo
M.Sc., M.Phil., Ph.D.
Mrs. Aparajita Panda
M.Sc.

Demonstrator Mrs. Bhagyalaxmi Das, M.Sc.
Sri Golak Bihari Jena, M.Sc.

Sri Prasanta Ku. Senapati, B.Sc.

PET

PHYSICAL EDUCATION

Manoj Kumar Mansingh
MA, M.P.Ed, LLB

LABORATORY STAFF

BOTANY

ATTENDANTS

Sri Satyananda Beura
Sri Bipra Charan Sahoo
Sri Sudhanshu Ku.Nayak
Sri Pradeep Ku.Pattnaik

ZOOLOGY

Sri Ramesh Chandra Jena
Sri Kunjaban Barik
Sri Rabindra Nath Das

PHYSICS & ELECTRONICS

Sri Atanu Kumar Nayak
Sri Duryodhan Rout
Sri Gouranga Sahoo(B)
Sri Sudarshan Khuntia

CHEMISTRY

ATTENDANTS

Sri Susanta Kumar Panda
Sri Ajaya Kumar Nayak
Sri Prasanna Kumar Mohapatra
Sri Santosh Kumar Swain
Sri Nibas Chandra Jena

PSYCHOLOGY

Smt.Ranjita Nayak

LIBRARY STAFF

ASST.LIBRARIAN Sri Nabakishore Sahoo,B.A,M.Lib & Inf.Sc
Sri Srimanta Ku.Barik,B.A

ATTENDANTS Sri Brajabandhu Sahoo
Sri Bishnupanda Behera

PEON Sri Ranjan Kumar Bal
Sri Maheswar Behera

OFFICE STAFF

Name	Designation
Sri Laxmidhar Sahoo	Sr.Clerk &H/C I/C
Sri Saroj Kanta Pradhan	Sr.Clerk
Sri Umesh Ch. Pradhan	Jr.Clerk
Sri Binay Ku. Mishra	Jr.Clerk
Sri Prasanta Ku.Mishra	Jr.Clerk
Sri Muralidhar Sahoo	Jr.Clerk
Sri Sai Saran Mohapatra	Jr.Clerk
Sri Dibakar Nayak	Jr.Clerk
Sri Gouranga Ch.Sahoo	Jr.Clerk
Sri Tushar Ranjan Pati	Jr.Clerk
Sri Lala Sunil Ku.Ray	Jr.Clerk
Smt.Mamata Mishra	Jr.Clerk
Sri Dibya Narayan Pradhan	Jr.Clerk
Sri Tapan Kumar Mohanty	DEO

PEON

Sri Udaya Nath Moharana

Sri Narayan Nayak

Sri Pramod Ku.Samal
Sri Patitapaban Bisoi
Sri Bhimasen Panda
Sri Bhobana Bhoi
Sri Dukhishyam Sethi
Sri Chittaranjan Samal
Smt.Puspa Pattnaik
Sri Madan Pradhan
Sri Dillip Kumar Pattnaik
Sri Sahadeba Sahoo
Sri Debendra Kumar Das

WATCHMAN

Sri Fagu Ch.Behera

SWEEPER

Sri Sukadev Gochhayat
Smt.Pravati Mohapatra (DLR)
Sri Sarat Naik (DLR)

COURSE STRUCTURE

COURSES AND EXAMINATION (+3)

1. Mark Distribution and Course Structure –

The course structure and mark distribution for Arts/ Sc /Commerce shall be as follows:

+ 3 1ST YEAR ARTS/SCIENCE/ COMMERCE			
1ST SEM		2ND SEM	
CORE I	100	CORE III	100
CORE II	100	CORE IV	100
G.E. 1.1	100	GE 2.1	100
AECC I	100	AECC II	100
TOTAL MARKS= 400		TOTAL MARKS= 400	

+ 3 2ND YEAR ARTS/SCIENCE/ COMMERCE			
3RD SEM		4TH SEM	
CORE V	100	CORE VIII	100
CORE VI	100	CORE IX	100
CORE VII	100	CORE X	100
G.E. 1.2	100	GE 2.2	100
SECC I	100	SECC II	100
TOTAL MARKS= 500		TOTAL MARKS= 500	

+ 3 3RD YEAR ARTS/SCIENCE/ COMMERCE			
5TH SEM		6TH SEM	
CORE XI	100	CORE XIII	100
CORE XII	100	CORE XIV	100
DSE I	100	DSE III	100
DSE II	100	DSE IV (PROJECT)	100
TOTAL MARKS= 400		TOTAL MARKS= 400	

COLLEGE RULES

ADMISSION

1. The academic session of the college from June to May comprises two Semesters.
2. Admission to the college begins after the publication of the CHSE (Council of Higher Secondary Education, Govt. of Odisha) Examination results and continues till the last day prescribed for such admission by the University.
3. The college follows the E-Admission process through SAMS (Students Academic Management System) for the process of admission which is based merit and due weightage is given to students from SC/ST/ Persons with disability/NCC/Sports etc. as per the regulation of government of Odisha. The detailed information related to it is highlighted in the college website and the admission portal of the Department of Higher Education, Government of Odisha. Before one is admitted into the college, he /she and his/her guardian have to sign an undertaking form that the student will abide by the rules of the college.
4. Ordinarily Admission is allowed on the ground of merit and conduct of a student. Admission into the college cannot be claimed as a matter of right.
5. Each student must register the college the address at which he /she resides.

Course Curriculum: The college adopts a choice-based credit system prescribed by Utkal University, Bhubaneswar and some skill enhancement courses specially designed by the Odisha Higher Education Programme for excellence and equity (OHEPEE), govt. of Odisha.

LECTURES, PROCTORIALS & PRACTICAL

1. Each teacher acts as mentor for a group of students for performance enhancement.
2. Every student is required to attend his/her classes regularly and punctually. Concerted absence without leave is a serious breach of college discipline.

3. Students are advised not to absent themselves from classes otherwise they are liable to be detained irrespective of their performance in the college examination.
4. Students having less than 75% of attendance in any of the subjects shall not be allowed to appear semester exams.
5. Students can participate in the college election only if they have 75% attendance.

PAYMENT OF FEES AND FINES

1. Students pay their fees in a cashless mode through debit card, swipe or SBI collect. There is no provision for collection fees of any kind in cash.
2. Any kind of fine on grounds of indiscipline will be realized along with the tuition fee.
3. Fee waiver is allowed only for the students of PWD and Transgender category as per the guidelines of government of Odisha.
4. College tuition fees along with other fees, if any, for the remaining months of the academic session, will be realized from a student before he/she is allowed to fill up the examination form for the University Examination.
5. A fine of Rs 1/- is charged if a student fails to pay the readmission fees within stipulated date.
6. Students are not allowed to fill-up forms for appearing university examination in case of nonpayment of college dues, non-return of Library books, shortage of attendance etc.
7. If a student fails to return a book issued from the library or loses it, a fine is imposed as per the rules of college library.

COLLEGE DISCIPLINE

1. All office orders, decisions and instructions are given on the college notice boards placed at different points in the college and the college website. Every student should see the Notice Board and the website to obtain the necessary information. Ignorance of a student due to negligence will not be accepted as an excuse.
2. Tampering of college notice board notice is a serious offence.
3. If clarification or elaboration of any information given on the Notice Board is required, the student may contact the Administrative Bursar for detailed information.
4. Every student should go through the college calendar for his own interest.
5. No student is allowed to affix private notice on the college Notice Board without the permission of the principal.
6. Students should maintain cleanliness and sanctity of the college campus.
7. In case of any damage to the college property, the cost of the damaged article along with the fine shall be realized from the students concerned.
8. Students can address their grievances or complaints to the respective cells specifically created for the purpose. In case their grievance could not be resolved by the cell, they can raise the issue with the principal.
9. Students are required to keep their bicycles under proper lock and key in the cycle shed provided for the purpose in order to avoid theft.
10. Students are forbidden from playing on mikes and loud speakers inside the college premises without specific written permission from the principal.

11. Frequent movement of the students in the corridors and making Cat calls and other disturbance when class are in progress are strictly prohibited. Creating any sort of commotion inside the campus is viewed very seriously.
12. Every student should bring his/her college identity card with him/her and must be in college uniform.
13. In addition to the acts of breach of discipline as mentioned in Odisha Education Code, smoking, chewing pan and any kind of intoxication inside the college premises are strictly prohibited.

CONDUCT OF EXAMINATIONS

1. The examinees of the University Exams are required to abide by all the rules set by the university as well as the rules framed by the Centre Superintendent.
2. Malpractice in any form is a cognizable offence under the Odisha conduct of Examination Act ,1988. In addition to the reporting of the malpractice to the University, the examinees indulging in malpractices may be criminally proceeded under this Act by way of F.I.R. in the local police station.

COMMUNICATION WITH PARENTS AND GUARDIANS

1. The college conducts parent-teachers meeting as per the schedule of given by the higher education department under government of Odisha.
2. Parents and Guardians of the students may meet the Principal & the proctors and enquire about the welfare and progress of their wards. They are also requested to meet the Principal when advised to do so.

3. Reports regarding the undesirable activities of the students may be sent to the parents or guardians from time to time for their information.

CYCLE STAND

1. All cycles must be kept in the cycle stand.
2. The cycle must be double locked.
3. The owner of the cycle must take the coupon/token from the watchman.
4. In case of loss/theft of the cycle the coupon /token has to be produced.
5. If the token is lost the cycle can be given to the student only on production of proper/valid documents and he/she has to pay fine as fixed by the authority depending upon the time and circumstance.
6. Students coming with scooter/motorcycles/mopeds/ other vehicles shall not claim the loss or damage of their vehicles for which the college authority is not liable.